

## Benjamin PTO Board Meeting

04/08/2013

6:30 pm

- 1) Welcome – Jennifer Lowrance
- 2) Secretary Report
  - a. Minutes – Mandy Fischer motion to approve, seconded by Carrie Baumann
- 3) Treasurer Report
  - a. Budget
    - i. Money out for Carnival, in for Unraiser, and we received a donation from Neal Tires (thanks to Ebony's husband) to cover most the cost of the spirit sticks we purchased for the student council. A big thank you to Neal Tires!!!!
  - b. Submittal of request for funds/reimbursement
- 4) Principal Report
  - a. Book donations- the teachers each got 40 titles for their classroom libraries and we donated some younger books to Early Childhood
  - b. Talent Show applications are in the lobby. Try-outs of week of April 22 and the talent show is May 24.
  - c. Carnival email was just sent out- lists the basket raffle preview, as well as general carnival info and volunteer request.
  - d. Last day of school May 28<sup>th</sup> - this is a one hour day.
  - e. First day of school for 2013-2014 school year is a FULL day of school (the first day of school is Tuesday, August 20<sup>th</sup>, 2013)
  - f. Monday August 5<sup>th</sup> from 3-7pm is 2013-2014 school year open registration. Online school registration will be available after July 1<sup>st</sup> for anyone currently attending school Benjamin.
  - g. Thanks for the Barnes and Noble evening – we had a great turn out and enjoyed highlighting the vocal and musical groups!
  - h. Band – the link on Benjamin's website will help to register for band for upcoming 5<sup>th</sup> graders. Band will be every morning at Evans and students will catch the Junior High bus in the mornings and will be bused back to school each morning after practice. On late start days the students will NOT ride the bus- they will not have band on late start days.
  - i. Spirit week this week!
- 5) Teacher Report
  - a. PBIS is working on special school activities to encourage kids to spend their Bear Bucks!
  - b. Mrs Romero – big thanks for all the music programs the PTO purchased!
  - c. The Lisas (our awesome secretaries) want to thank the PTO for all their help and support!

6) Vice President

7) Committee Reports

- a. Fund Raising – Potbelly's on Veterans this Thursday – 5-8pm and 25% of the proceeds come to us and NO flier is needed!
- b. Avantis total \$328.62 – THANK YOU!
- c. Box Tops – recess celebrations were a success!
- d. Carnival
  - i. School reach just went out for more volunteers
  - ii. Check your carnival packets that have come home!
  - iii. Chorus will be singing from 7:30-8:00 pm in the gym
  - iv. We are very short on volunteers. Please feel free to bring older students (junior high or high school kids) to volunteer!
  - v. Basket donations were overwhelmingly awesome – THANK YOU!
  - vi. Student council will be helping run a couple stations and we appreciate the ability to create leaders!
  - vii. ISU students are coming in to run a game on foreign language and every mascot from around town will be here!!!!
  - viii. Thank you to the carnival committee for all your time and dedication!
  - ix. Aslihan Spaulding will create booths for donation drop offs at the carnival
- e. Hospitality
  - i. Staff – Birthdays, teacher appreciation planning is underway (teacher appreciation is first full week of May)
  - ii. Student – cookies and milk were provided for kindergarten registration
- f. Labels for Education
  - i. Another collection will be planned before end of the year and letters will be going out soon
- g. My Coke Rewards
  - i. We are at 1,920 points!
- h. Room Parent Coordinator
- i. School Directory – Dianne has a shadow for next school year. Suggestion to add parent names, but it will depend how much space is available.
  - i. Spirit Wear – suggestion for more “grown up” type apparel – such as embroidered polo shirts and/or t-shirts with smaller logos. Spring order made \$412.75 and total for this year was about \$1700.00! Stay tuned for fun new logos this fall!
- j. Supply Kits – supply kits are still up in the air. The district is going to an all-district supply list – we will know more soon whether or not we can order supply kits that are district specific. We will still order assignment notebooks and possibly some specific items used for writers workshops, etc. Other “extras” at the classroom level should not be permitted in the future.
- k. Un-Raiser
- l. Volunteer Coordinator

8) Old Business

- a. Presentation by Zach Perschall of the survey questions that will be presented to the students and parents to complete votes on for playground options. Children will complete the survey during their scheduled IMC time. Parents will receive the survey via link in a skyward email.
  - b. Money was moved to two separate line items for Wish List (per April PTO meeting vote)
    - i. Every March we will revisit every line item and ensure that funds have either been used or allocated. Any unallocated or unused money will be moved from a line item and placed into other line items.
    - ii. Survey results will be compiled and presented at the May, 2013 PTO meeting, the “long-term” item on the wish list will be named with a specific purpose and a targeted purchase date.
    - iii. Spirit Sticks- 700 rings were purchased- about 400 were sold. The spirit sticks tally is TBD
  - c. Presentation of slate of officers for nomination
    - i. President: Stephanie Checchi
    - ii. VP- Shanna Phillips
    - iii. Secretary- Zach Perschall
    - iv. Treasurer- Carrie Baumann
  - d. Election of officers
    - i. All nominated officers were unanimously voted into office for the 2013-2014 school year.
  - e. Presentation of committee chairs, cochairs and shadows
    - i. Box Tops: chair: Kiersten Douglass; co-chair: Laura Avery
    - ii. Carnival: chair: Ebony Nebel; co-chair: Heidi White?; shadow: TBD
    - iii. Hospitality, Staff: chair: TBD ; co-chair: TBD
    - iv. Hospitality, Students: chair: Karen Osborne(?), co-chair Amanda Fischer
    - v. Labels for Education: Barbara Johnson
    - vi. Room parent Coordinator: Amanda Fischer
    - vii. School Directory: Dianne Newcomber
    - viii. Spirit Wear: Barb Macke, co-chair TBD
    - ix. Unraiser: Barbara Johnson; co-chair TBD; Stacy Herren
    - x. Supply kits: Shanna Phillips will take them IF we do them
    - xi. Volunteer Coordinator: chair: TBD (this is a great position if you are good at databases, spreadsheets)
- 9) New Business
- a. Aslihan Spaulding works in Horticulture at ISU and for Fall 2014 they are taking considerations for landscaping plans – the students ISU develop free landscaping plans. Aslihan will submit Benjamin Elementary’s name to receive this service in 2014.
  - b. Angela Bailey Togay – the French and Spanish departments from ISU are donating 10 trees to Benjamin Elementary for Arbor Day later this month. Thanks to the ISU students for their involvement.
  - c. Any items for the May newsletter need to be submitted to Marlys by 4/25

- d. Miss Hattfield gets married on April 27<sup>th</sup> – her new name will be Mrs. Gordon
- 10) Adjourn
- a. Ebony Nebel- motion to adjourn; seconded by Mandy Fischer

Next PTO Meeting: May 13, 2013 at 6:30 pm